RESOLUTION 2025-191

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;

2. The general nature of the subject matter to be discussed is as follows:

   a. Potential litigation confidential pursuant to N.J.S.A. 10:4-12(b)(7)

   b. Contract negotiations pursuant to N.J.S.A. 10:4-12;

   c. Personnel confidential pursuant to N.J.S.A. 10:4-12(b)(8);

3. The Committee will not take action during closed executive session;

4. It is anticipated that the closed session will last approximately sixty (60) minutes;

5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and

6. This Resolution shall become effective immediately.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10th day of December 2025.

_____

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-192

RESOLUTION AUTHORIZING THE EMERGENCY PURCHASE OF A CRITICAL COMPONENT PART FOR THE COLTS NECK TOWN HALL ANNEX HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEM IN THE AMOUNT OF $13,200.00

WHEREAS, an emergency has arisen with respect to the need to replace a critical component of the HVAC system in the Colts Neck Township Town Hall Annex building and,

WHEREAS, N.J.S.A. 40A:11-6 provides for the creation on an emergency appropriation for the purposes above mentioned, and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township, County of Monmouth, State of New Jersey that in accordance with N.J.S.A. 40A:11-6 that:

1. Emergency repairs be made in the amount of $13,200.00.
2. That said emergency appropriation shall be provided in full from Current Buildings and Grounds Budget, Account # 5-01—008-233.
3. That the Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

_____

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-193

AUTHORIZING FORMAL TRANSFER OF FUNDS – 2025 BUDGET

WHEREAS, N.J.S.A. 40A:4-58 states: "Should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and,

WHEREAS, the Chief Financial Officer has recommended that the following transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township, County of Monmouth, (not less than 2/3 of the full membership concurring affirmatively) that the 2025 budget transfers be made a permanent part of this resolution, are hereby made and approved.

TRANSFERS TO (INSIDE "CAPS"):		
Legal Services and Costs:		
Other Expenses	$250,000.00	To cover additional expenses.
Planning Board:		
Other Expenses	$2,000.00	To cover additional expenses.
Zoning Board of Adjustment:		
Other Expenses	$3,000.00	To cover additional expenses.
Recreation Service Program:		
Other Expenses	$10,000.00	To cover additional expenses.
	$265,000.00	

TRANSFERS FROM (INSIDE "CAPS"):	
Planning Board:	
Salaries and Wages	$5,000.00
Police Department:	
Salaries and Wages	$40,000.00
Building and Grounds:	
Other Expenses	$75,000.00
Road Repairs and Maintenance:	
Salaries and Wages	$70,000.00
Other Expenses	$65,000.00
Recreation Service Program:	
Salaries and Wages	$10,000.00
	$265,000.00

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10th day of December 2025.

_____

Kathleen Capristo, Municipal Clerk

RESOLUTION 2025-194

RESOLUTION AUTHORIZING CANCELLATON OF MISCELLANEOUS CHARGES AND OUTSTANDING CHECKS

WHEREAS, there exists miscellaneous debits and credits older than six months in the Township's bank accounts, and

WHEREAS, cancellation of these miscellaneous debits and credits would provide for a more accurate and efficient means of maintaining the Township's records, and

WHEREAS, the Township's Chief Financial Officer recommends that these items be canceled from the Township records.

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of Colts Neck Township that the Chief Financial Officer cancel any miscellaneous debits and credits older than six months from the Township's bank accounts to Operations.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-195

AUTHORIZING CANCELLATION AND REFUND OF TAXES FOR 2025

BE IT RESOLVED by the Township Committee of Colts Neck Township, that upon the recommendation of the Tax Assessor, 2025 taxes should be cancelled in the amount of $12,920.99 and a refund in the amount of $12,920.99, due to a Disabled Vet Exemption on Block 29.11 Lot 12.

NOW, THEREFORE, BE IT RESOLVED that the Finance Officer is hereby authorized to issue a check to James Pizzillo in the total amount of $12,920.99.

TAX BLOCK	LOT	TAXPAYER	YEAR	AMOUNT
29.11	12	Pizzillo, James 9 Yellow Brook Drive Colts Neck, NJ 07722	2025	$12,920.99

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Applicant, James Pizzillo
2. John Antonides, Chief Financial Officer

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-196

CONFIRMING THE PROMOTION OF FRANK BRADACH TO THE FOREMAN POSITION OF THE COLTS NECK TOWNSHIP DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Director of Public Works that it hereby confirms the promotion of Foreman Frank Bradach to the position of Foreman, Colts Neck Township Department of Public Works, at an annual salary of $70,000 effective December 1, 2025; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Louis Bader, Director of Public Works, Department of Public Works;
2. Frank Bradach, Department of Public Works;
3. John Antonides, Chief Financial Officer;

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

_____

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-197

RESOLUTION AUTHORIZING THE TOWNSHIP TO ENTER AN AGREEMENT WITH KATHLEEN CAPRISTO REGARDING COMPENSATION FOR HER ROLE AS MUNICIPAL CLERK

WHEREAS, N.J.S.A. 40A:9-133 provides that each municipality in this State shall have a Municipal Clerk appointed to a three-year term by the governing body of the municipality; and

WHEREAS, in response to a vacancy in the position of Municipal Clerk, the Township Committee of Colts Neck Township (the "Committee") appointed Township Administrator Kathleen Capristo as Municipal Clerk with an effective starting date as of November 10, 2025; and

WHEREAS, Ms. Capristo shall serve as both Township Administrator and Township Municipal Clerk; and

WHEREAS, in recognition of her new role as Municipal Clerk, in addition to her salary as Township Administrator, the Committee finds Ms. Capristo should receive monthly pensionable compensation of $5,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck:

1. That Township that Township Administrator/Municipal Clerk Kathleen Capristo shall be compensated for her duties as Municipal Clerk with payment of an additional monthly pensionable compensation of $5,000.00.

2. That this compensation shall be paid to Ms. Capristo until such time as she no longer holds the Municipal Clerk position.

3. That this resolution shall take effect immediately.

4. That a certified copy of this Resolution and the contract shall be forwarded to the Municipal Clerk for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

_____

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-198

AUTHORIZING THE PURCHASE OF A VEHICLE INSTALLATION PACKAGE FOR TWO (2) 2025 CHEVY TAHOES FOR THE COLTS NECK TOWNSHIP POLICE DEPARTMENT, STATE CONTRACT #17-FLEET-00749 $58,503.62

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby authorizes the purchase of a vehicle installation package for two (2) 2025 Chevy Tahoes for the Colts Neck Township Police Department, as follows:

VENDOR: Elite Vehicles Solutions
4168 Dunroamin Road
Wall, NJ 07727

PURCHASE: Upfitting Two (2) 2025 Chevy Tahoe's 4WD

AMOUNT: $ 58,503.62

BE IT FURTHER RESOLVED AND CERTIFIED by John Antonides, Chief Financial Officer, that funds for this purpose are provided through the Capital Ordinance # 2025-14, Capital Budget Account # C-02—082-258; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any documents in this regard; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Daniel DeVito, Chief of Police; and
2. John Antonides, Chief Financial Officer.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

_____
Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-199

ENABLING RESOLUTION FOR SUPPLEMENTAL FUNDING REQUEST STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTIONGREEN ACRES PROGRAM

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Colts Neck has previously obtained a Green Acres loan of $0.00 and/or a Green Acres grant of $1,047,500.00 from the State to fund the following project(s):

1309-97-097, Planning Incentive; and

WHEREAS, the Township of Colts Neck desires to further the public interest by requesting an additional Green Acres loan of $0.00 and/or an additional Green Acres grant of $1,250,000 to fund the project(s); and

WHEREAS, the State shall determine if the supplemental funding request is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project;

NOW, THEREFORE, the governing body/board resolves that:

1. Kathleen Capristo or the successor to the office of Township Administrator is hereby authorized to:
   (a) request such a loan and/or such a grant,
   (b) provide additional information and furnish such documents as may be required, and
   (c) act as the authorized correspondent of the above-named applicant; and
2. The applicant agrees to provide the local government/nonprofit share if a match is required.
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
4. This resolution shall take effect immediately.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 10th day of December, 2025.

_____

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					